



BOY SCOUTS OF AMERICA
SOUTHERN SHORES FIELD SERVICE COUNCIL



Position: Learning for Life Executive Position

Location: Kalamazoo, Michigan, with travel throughout Southern Michigan

Overview: Responsible for implementation of Learning for Life PreK-12th grade in-school character development curriculum program and the operation and expansion of the Exploring program, a career-education program for young men and women ages 14-20.

Essential Functions:

Learning for Life Pre-K-12th Grade Character Development Program

- Plan and implement Learning for Life character development program in schools including working with school leadership and teachers, curriculum planning, program facilitation in a classroom setting, ordering and distribution of materials, special event planning, program assessment and reporting
- Train teachers, guidance personnel, principals, and volunteers to conduct successful delivery of the Learning for Life program and offer program support

Learning for Life Career Exploring Program

- Be responsible for expanding the number of specific career focused posts sponsored by businesses, educational organizations, government agencies, and community-based organizations through volunteers
- Ensure that all program sites are served through volunteers, regular leader meetings, training events and activities
- Collaborate with adult volunteers and oversee achievement of training for their respective role
- Provide quality service through timely communication, regular meetings, training events and activities
- Grow and maintain Exploring Units and membership
- Ensure that school relationships and participating post's needs, including recruiting, training, program delivery and evaluation, and on time program renewals, are met

Fundraising

- Work with Director of Sustainability to plan and execute a fundraising event
- Support additional fundraising activities as needed

Desired Skills:

- Strong marketing, fundraising and program development background is highly desired
- Non-profit, fundraising or sales experience is a plus
- Must be comfortable with public speaking and interacting with diverse audiences
- Excellent people skills, enthusiastic, punctual, responsible and creative

- Self-motivated individual with solid time management skills and strong organizational skills in management, budgeting, and planning
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards

Requirements:

- Bachelor's degree from an accredited college or university (transcript with the date degree conferred stated is required for employment)
- 21 years of age or older
- Ability to work varied hours when necessary, evening activities and weekend work may be required to achieve positive objectives
- Must be willing to travel throughout Southern Michigan
- Be licensed and insured to drive a motor vehicle and have reliable transportation
- A Scouting or Exploring background is helpful but not required for employment
- Offers for employment are subject to criminal, reference and motor vehicle background checks

Compensation: The Boy Scouts of America is an equal opportunity employer. In addition to offering a competitive salary, the Boy Scouts of America offers benefits to include major medical, prescription coverage, dental, vision, life-insurance, long-term disability, accidental death, a defined benefit retirement plan, a supplemental retirement plan plus compensation for authorized and approved business related expenses including mileage reimbursement.

How to Apply: Qualified candidates must submit cover letter and resume to Alexandra.Standal@scouting.org by January 23rd, only the most qualified candidates will be contacted.